



भा.कृ.अनु.प- केंद्रीय कन्द फसल अनुसंधान संस्थान

(भारतीय कृषि अनुसंधान परिषद, कृषि और किसान कल्याण मंत्रालय, भारत सरकार)
श्रीकारियम, तिरुवनन्तपुरम-695 017, केरल, भारत

ICAR- CENTRAL TUBER CROPS RESEARCH INSTITUTE

(Indian Council of Agriculture Research, Ministry of Agriculture and Farmers Welfare, Govt. of India)
Sreekariyam, Thiruvananthapuram-695 017, Kerala, India



F. No 43-5/2019-Store

Date: 02.07.2019

ई- प्रॉक्यूरमेंट के माध्यम से निविदा आमंत्रित करने के लिए सूचना

NOTICE FOR INVITING TENDER THROUGH E-PROCUREMENT

आईसीआर-सीटीसीआरआई, श्रीकारियम, तिरुवनन्तपुरम-695017 में कृषि संबंधी कार्यों के लिए दो बोली प्रणाली के तहत प्रतिष्ठित फर्मों से ऑनलाइन बोली आमंत्रित की जाती है।। मैन्युअल बोलियां स्वीकार नहीं की जाएंगी।

निविदा दस्तावेज सीपीपीपी की ई-प्रोक्योरमेंट वेबसाइट से डाउनलोड किए जा सकते हैं <https://eprocure.gov.in/eprocure/app> नीचे दिए गए कार्यक्रम के अनुसार;

Online Bids are invited from the reputed firms **under two bid system** for **JOB WORK CONTRACT FOR AGRICULTURAL OPERATIONS WORKS AT ICAR-CTCRI FARM LOCATED AT SREEKARIYAM, THIRUVANANTHAPURAM-695017**. Rate shall be quoted in the Microsoft Excel sheet uploaded as BOQ on the CPP Website (on CPP site <https://eprocure.gov.in/eprocure/app>). **Manual bids will not be accepted.**

Tender documents may be downloaded from e-Procurement website of CPPP <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under:-

| | |
|---|---|
| टेंडर नं/ Tender No | 43-5/2019-Store |
| जारी/ प्रकाशन करने की तिथि और समय/ Date and Time for Issue/Publishing | 03.07.2019 at 12.00pm |
| दस्तावेज डाउनलोड/ बिक्री प्रारंभ दिनांक और समय/ Document Download/Sale Start Date and Time | 03.07.2019 at 12.30pm |
| बिड प्रस्तुत करना प्रारंभ दिनांक और समय/ Bid Submission Start Date and Time | 04.07.2019 at 10.00am |
| बोली प्रस्तुत करने की अंतिम तिथि और समय/ Bid Submission End Date and Time | 31.07.2019 at 03.00pm |
| बोलियों के खुलने की तारीख और समय / Date and Time for Opening of Bids | 01.08.2019 at 03.30pm |
| संचार के लिए पता/ Address for Communication | Director ICAR-Central Tuber Crops Research Institute Sreekariyam, Thiruvananthapuram Kerala-695017 |

TENDER ID : 2019_DARE_482 741_1

सहायक प्रशासनिक अधिकारी/Asst. Administrative Officer

Phone : +91-471-2598551 to 2598554
Director (Per) : +91-471-2598431
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Sr. Admn. Officer : +91-471-2598193

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Fax : +91-471-2590063
E-mail : director.ctcri@icar.gov.in
ctcritvm@gmail.com
Web : <http://www.ctcri.org>

Annexure-I

INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. The tender form/bid documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual/Offline bids shall not be accepted under any circumstances.
2. Tenders/bidders are requested to visit website <https://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The ICAR-CTCRI reserves the right to accept or reject any or all the tenders.
4. The interested Firms are not required to deposit any tender fee.
5. The interested Firms are required to deposit (in original) Earnest Money (EMD) of the amount mentioned against items in the form of Demand Draft/Bankers Cheque from any of the Commercial Bank in favour of 'ICAR Unit-CTCRI' payable at Thiruvananthapuram may be addressed to the **Director, ICAR-Central Tuber Crops Research Institute, Sreekariyam, Thiruvananthapuram, Kerala-695017** on or before bid opening date and time as mentioned in the Critical Date Sheet. **EMD exemption allowed the eligible firms as per Govt. rules.**
6. The firm should send the Original brochures of the product and may be addressed to the **Director, ICAR-Central Tuber Crops Research Institute, Sreekariyam, Thiruvananthapuram, Kerala-695017** on or before bid opening date and time as mentioned in the Critical Date Sheet.
7. Bidder need not to come at the time of Technical as well as Financial bid opening at ICAR-CTCRI. They can view live bid opening after login on CPP e-Procurement Portal at their remote end. If bidder wants to join bid opening event at ICAR-CTCRI then they have to come with bid acknowledge slip that generates after successfully submission of online bid.

The Firms are also required to upload copies of the following documents:-

• **TECHNICAL.**

- (a) Copy of Registration Certificate issued by any Government Agency.
- (b) Employee EPF registration certificate issued by local Govt. etc.
- (c) Employee ESI registration certificate issued by local Govt. etc.
- (d) Income Tax Permanent Account Number allotted by the Income Tax Dept.
- (e) GST Certificate allotted by GST department.
- (f) Minimum turnover of the firm not less than Rs 50.00 (Rupees fifty lakhs only) during the last financial year.
- (g) Certified Balance Sheet of the firm for last year of the service contract by the Chartered Accountant.
- (h) Nos. of staff/supervisors registered under ESI & EPF separately. Minimum 50 nos (Staff/Supervisors) required with their ESI & EPE contributions. Documentary proof of vouchers to be required uploaded.
- (i) Last three years continuous experience of the firm in the field of providing such services in Central Govt. establishment/Autonomous bodies of Govt. of India/Corporations of Govt. of India/reputed public or private organizations. Provide the details in enclosed tabular form **as per Annexure-III.**
- (j) Duly certified copies of the satisfactory services where the Tenderer is providing the services for the last three years.
- (k) Tender acceptance letter as per **Annexure-IV.**

• **FINANCIAL BID.**

- (a) Price Bid as BoQ_XXXX.xls


Asst. Administrative Officer (Store)

TERMS AND CONDITIONS

1. Online Tenders are hereby invited from experienced and eligible Service Providers for **PROVIDING JOB WORK CONTRACT FOR VARIOUS AGRICULTURAL OPERATIONS WORKS AT ICAR-CTCRI FARM LOCATED AT SREEKARIYAM, THIRUVANTHAPURAM-695017** as per the schedule of work enclosed (Annexure-II) for a period of one year from the date of execution of the contract and may be extended for another 12 months at a time subject to a maximum duration of 3 years during the period of contract on such terms and conditions as are mutually agreed upon and also subject to the necessary approval of the Competent Authority.
2. Service provider should submit details of the organizations to whom they have extended similar service in the recent past as well as present. Service provider should be registered under the provision of Contract Labour (Regulation & Abolition Act, 1970) and shall be responsible for fulfilling all obligations under various labour laws as applicable and amended from time to time.
3. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the ICAR and by the Research Institutes of the Council and the special terms and conditions detailed in the Tenders forms and its schedules. Please submit your rates in the Tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.
4. **An Earnest Money (EMD) of Rs 80,000/-** must be deposited in the form of Demand Draft/Bankers Cheque in favour of 'ICAR Unit- CTCRI' payable at Thiruvananthapuram. The particulars of the earnest money deposited must also be **superscribed on the top of the envelope by indicating the draft number and date, failing which the Tenders will not be opened.** The EMD will be refunded to the unsuccessful tenders as promptly as possible whereas in the cases of successful tender, EMD will be refunded after deposition of Security Deposit in the form of Demand Draft.
5. The Service provider should pay the Minimum wage fixed by Central Govt. of India/State Govt. whichever is higher should be paid to the personnel deployed; the rate may be quoted accordingly.
6. The tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his tenders, he will not resale his offer or modify the terms and conditions thereof. If the Tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the ICAR-CTCRI. In the event of the offer made the Tenderer not being accepted, the amount of earnest money deposited by the Tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Council/ICAR-CTCRI.
7. The Service Provider should abide by the statutory provisions enacted in the labour laws for minimum wages and should fulfill all the statutory obligations under the ESI, Provident Fund rules etc. in respect of the persons deployed for the works.
8. The Service Provider/agency will be responsible for payment of the revised wages, DA, ESI, EPF contribution etc from time to time.
9. The Service Provider must remit the EPF, ESI contribution and Service Tax (GST) received from the Institute in the Government Departments concerned through separate challan.

10. The Service Provider must submit the details of distribution of wages of deployed persons to the ICAR-CTCRI, Thiruvananthapuram and copy of ECR Challan form of EPF/ESI/GST alongwith the monthly bill for effecting reimbursement.
11. The Institute shall verify the actual payment to statutory payments periodically and if not satisfied shall withhold the payments due to the service provider in addition to other legal action.
12. The Institute shall not be responsible for any injury caused to any worker during the course of their work. Their treatment/compensation shall not be undertaken by the Institute.
13. It will be the responsibility of the service providing agency to meet transportation, food, medical and any other requirements in respect of the persons deployed by it (Agency). This Institute will have no liability in this regard.
16. The persons entrusted with the work should carry out the work without causing any damage to the Institute property and disturbance to the staff members. In case of any damage caused, the same will be made good from the payment due to the contractor.
17. The list of personnel deployed under the contract indicating their name and permanent address should be made available to the undersigned before undertaking the work./
18. The Service providing agency shall be solely responsible for the redressal of grievances/resolution of dispute relating to persons deployed. This Institute shall, in no way be responsible or settlement of such issues whatsoever.
19. The persons deployed for the work should be issued with proper uniform and ID card by the Service Provider easy identification.
20. Changing of workers should be intimated to this office.
21. The engaged personnel should not develop social relationship with ICAR-CTCRI staff.
22. The tendering Company/Firm/Agency shall replace immediately any of its personnel who are found unacceptable to this ICAR-CTCRI because of security risks, incompetence, conflict of interest, improper conduct etc.
23. The persons employed by the service providing agency shall not claim/shall be entitled to pay, perks and other facilities admissible to regular/confirmed employees of this Department during the currency or after expiry of the contract.
24. In case of termination of this contract on its expiry or otherwise, the persons deployed by the service providing agency shall not be entitled to and will not have claim or any absorption/ any relaxation for absorption in the regular/otherwise capacity in the ICAR-Central Tuber Crops Research Institute.
25. The service provider shall immediately provide a substitute in the event of any person absenting from duty on any day or leaving the job due to personal reasons.

26. Successful Tenderer will have to enter a detailed contract agreement with ICAR on non-judicial stamp paper of Rs 200/-.
27. An amount of **Rs. 2,50,000/-**(Rupees Two lakh and fifty thousand only) as a security deposit for the contract is to be deposited by the selected agency/successful tenderer only after receiving a communication from the Institute. In the event of non-deposition of the same, the EMD will be forfeited. The amount shall be refundable without any interest after successful completion of the contract.
28. The tendering agency shall also liable for depositing any taxes, levies, cess etc. on account of service rendered by it to the ICAR-CTCRI to the statutory authorities concerned from time to time.
29. Tax Deduction at Source (TDS) shall be deducted as per the provisions of the Income Tax Department, as amended from time to time and a certificate to this effect will be provided to the agency.
30. The GST or any other tax which is as per the rules of the Govt. shall be the liability of the Contractor/Service provider to deposit in the concerned department as per the rules/instructions made applicable from time to time by Government. GST or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by the contractor and ICAR-CTCRI will not entertain any claim whatsoever in this respect.
31. The Director, ICAR-Central Tuber Crops Research Institute, Thiruvananthapuram reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Council, for any justifiable reasons and not mandatory to communicate to the Tenderer.
32. The Director, ICAR-Central Tuber Crops Research Institute reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Central Tuber Crops Research Institute in this regard shall be final and binding on all.
33. The Service Provider/agency shall maintain all statutory registers as per rules. The service provider/agency shall produce the same on demand to the concerned authority of this Institute or the authority responsible under law. A compliance certificate in this regard must be submitted alongwith the bills every month.
34. In case, the Service Provider/Agency fails to comply with any statutory/taxation liability under appropriate law, and as a result thereof the Institute is put to any loss/obligation, monetary or otherwise, the Institute will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the agency, to the extent of the loss or obligation in monetary terms.
35. In case of breach of any terms and conditions attached to this contract the performance security deposit of the contract will be liable to be forfeited by the Department besides annulment of the contract.

36. The Service Provider/agency shall ensure that the goods, materials and equipments etc. supplied to the personnel for carrying out duties assigned to them are not damaged. If this Institute suffers any loss or damage, then the agency shall be liable to reimburse the loss to this Institute in full.
37. If tenderer does not accept the offer, after issue of letter of award by ICAR-CTCRI within 15 days, the offer made shall be deemed to be withdrawn without any notice and the EMD/Bid Security shall be forfeited.
38. Director, ICAR-CTCRI reserves the right to reduce or increase number of workers during the contract period.
39. Decision of the Director, ICAR-CTCRI shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CTCRI. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
40. Acceptance by the Institute will be communicated by FAX/letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the FAX/letter etc. should be acted upon immediately.
41. The contract will be discontinued at the discretion of the Director, ICAR-CTCRI if the work is not up to the satisfaction.
42. Any misconduct/misbehavior on the part of the security guards will not be tolerated and such persons will have to be replaced immediately.
43. **Interested parties may visit the Farm Office of the Institute on any working day between 11.00am and 3.30pm upto 30-07-2019 to assess the job works before quoting their rates. If needed any clarifications, you may consult with Shri VR Sasankan, Officer-in-Charge Farm/ Dr. S Sunitha, SIC Farm. No request for alteration in the rates once quoted will be permitted within the contract period.**

LIQUIDATED DAMAGES CLAUSE/PENALTY CLAUSE:

1. Wherever and whenever it is found that the work is not up to the mark an amount of Rs 800/- will be levied as liquidated damages per day. It will be brought to the notice of the supervisory staff of the firm by the Institute and if no action is taken within 24 hours liquidated damages clause will be invoked.
2. If the deployed number of personnel is less than the minimum required, a penalty of Rs 800/- per worker per day will be deducted from the bill.
3. The decision of Director, ICAR-CTCRI shall be final and binding on the contractor/ agency in respect of any clause covered under the contract and any mater incidental to the contract.


Asst. Administrative Officer (Store)

SCHEDULE OF WORK

Scope of Work

| Sl. No. | Nature of work | Job Description | Approx Area/Qty |
|----------------|--|--|------------------------|
| 1 | Plot preparation and planting upland | Remove the weeds by digging, prepare mounds / ridges / basins / pits and plant crops | 40 Acres |
| 2 | Plot preparation and planting lowland | Remove the weeds by digging, prepare mounds / ridges / basins / pits and plant crops. | 20 Acres |
| 3 | Plot preparation and planting <i>Amorphophallus</i> | Dig pits (45x45x45 cm), fill with top soil and FYM, plant <i>Amorphophallus</i> and mulch. | 15 Acres |
| 4 | Weeding and interculturing upland | Removal of weeds, application of fertilizers and earthing up | 110 Acres |
| 5 | Weeding and interculturing lowland | Removal of weeds, application of fertilizers and earthing up | 30 Acres |
| 6 | Trailing <i>Dioscorea</i> | Erect poles and direct the vines to the poles with coir rope. | 15 Acres |
| 7 | Harvesting cassava | Harvest cassava by pulling out the plants, transport the stem and tuber to storage shed and remove debris from field. | 35 Acres |
| 8 | Harvesting <i>Dioscorea</i> | Harvest <i>Dioscorea</i> by using suitable implements, transport tuber to store, remove the poles and arrange them in store. | 15 Acres |
| 9 | Harvesting other tuber crops | Harvest tuber crops other than cassava and <i>Dioscorea</i> by using suitable implements, transport tuber to store and remove debris from field. | 25 Acres |
| 10 | Field irrigation | Hose/sprinkler/drip irrigation of fields | 500 Acres |
| 11 | Transport of planting materials, inputs and farm produce | Transport of planting materials, manures and fertilizers and other inputs and harvested produce to and from field on a daily basis in tractor trailer provided by Institute. | 70 Acres |
| 12 | General Weeding | Weeding of farm roads, premises of office and lab buildings and guest house | 60 Acres |
| 13 | Channel cleaning | Clean surrounding channels by removing weeds, desilting and mud plastering side walls of channel. | 5000 meter |
| 14 | Maintenance of crop museum | Planting gap filling, removal of weeds, pruning, manuring, irrigation, earthing up, pp chemical application. | 20 Acre |
| 15 | Maintenance of garden orchard | Making hedges, cutting, pruning, manuring, irrigation, pp chemical application etc | 30 Acre |
| 16 | Making vermicompost | Collection of biomass, cowdung, slurry application, heaping, filtering. | 20 ton |
| 17 | Pot and polythene bag filling | Preparation of potting mixture filling poly bags and planting cuttings/seeds | 20000 nos. |
| 18 | Preparation of cassava mash | Removal of woody portion of cassava and for chipping cassava and drying, filling in bags etc. | 20 ton |

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|----|---|--|-----------|
| 19 | Preparation of planting materials | Collecting stems and cutting yams into pieces dipping in cowdung, slurry/ashes | 20 Acre |
| 20 | Plot preparation & planting of Yams | Dig pits (45x45x45 cm), fill with top soil and FYM, Plant Yams | 10 Acres |
| 21 | Plastic mulching | Laying of plastic and fixing with suitable clamping material/removal of plastic mulching | 15 Acres |
| 22 | Hand weeding | Removal of weeds by hand by way pulling out from the experimental field. | 20 Acres |
| 23 | Harvesting EFY | Harvest EFY by using suitable implements, transport tuber to stores | 15 Acres |
| 24 | Tractor ploughing | Rotavator, Harrowing, Ridge forming, ploughing | 100 Acres |
| 25 | Weeding by brush cutter | Office premises, building, field labs, Guest House, Quarters etc. | 80 Acres |
| 26 | Gap filling | Gap filling in cassava/yams/taro/elephant foot yams | 10 Acres |
| 27 | Cowdung application and plating in upland | Cowdung application & planting in upland | 20 Acres |
| 28 | Pruning of sweet potato | Pruning of sweet potato | 10 Acres |
| 29 | Operation of shredder/slasher | Operation of tractor driven shredder/slasher etc | 50 Acres |
| 30 | Mini Set preparation | Mini set preparation, planting & maintenance of net house unit @ 2 mini set. | 10 Acres |

TERMS & CONDITIONS:

1. The supporting/allied services staff should follow strict attendance and alternative arrangements are to be made by the agency whenever anyone of staff/supervisor is to go on leave under intimation to this office.
2. Changing of Staff/Supervisor should be intimated to Scientist-in-charge,(Farm) and Farm Superintendent.
3. The Director, ICAR-CTCRI reserves the right to reject any or all quotations in whole or in part without assigning any reason. The decision of Director, ICAR-CTCRI shall be final and binding on the Contractor/Agency in respect of clause covered under the contract.
4. The agency should have the capacity to provide 25-50 personnel per day to the day to day farm operations which varies during peak and lean seasons. They should provide the required number of personnel, which will vary during peak and lean seasons of agricultural operations, based on the demand from Farm Superintendent.
5. All the workers should be physically very strong and in the age group of 20-45 years to do intense farm operations such as land preparation, planting, weeding, inter cultivation, trailing, harvesting, gardening and all farm related activities given by Farm Superintendent. The required implements will have to be supplied by the contractor.
6. The engagement will be made as and when required depending upon requirement of work on the basis of agreement made with the agency.
7. The staff provided should also maintain secrecy and discipline in the premises of Institute.
8. The contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officer of ICAR-CTCRI for the purpose. All complaints should be immediately attended to by the Agency.
9. Uniform with colour specifications and pattern approved by ICAR-CTCRI should be supplied by the contractor to the workers at his own cost and it should be ensured that the working staff etc., are in proper uniform while on duty.
10. The agreement is terminable with one month notice on either Side.
11. The contractor shall not sublet the work without prior written permission of the ICAR-CTCRI.
12. The contractor or his workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded.

13. The selected agency shall provide the necessary personnel at ICAR-CTCRI as per labour acts prevalent in Kerala.
14. The persons so provided by the agency under this contract will not be the employee of ICAR-CTCRI and there will be no employer-employee relationship between ICAR-CTCRI and the person so engaged by the contractor in the aforesaid services.
15. Payment for service contract will be made monthly upon submission of pre-receipted bill.
16. After physical inspection of the site, a very detailed assessment/requirements of personnel for providing the work at ICAR-CTCRI shall have to be furnished along with the Tender. **However, the Tenders should indicate the lump-sum amount in respect of each of the 29 items of work under this contract and that rates should not be proposed on the basis of manpower to be deployed under the contract.** No request for alteration in the rates once quoted will be permitted within the contract period.
17. The rates to be quoted should include cost of each and every item including transportation cost, manpower cost and taxes etc. The ICAR-CTCRI shall not bear any extra charge on any account whatsoever i.e. EPF, ESI contribution, Uniform, Liveries, OTA, insurance etc.
18. The contractor will discharge all his legal obligations in respect of the workers/supervisors to be employed/ deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified ICAR-CTCRI from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Director, ICAR-CTCRI shall be final and binding on the contractor.
19. Income Tax will be deducted from the payments due for the work done as per rule.
20. Changing of Supervisor/Staff should be intimated to the Farm Superintendent.
21. The Contractor must employ adult labour only, Employment of child labour may lead to the termination of the Contract.
22. The contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt., State Govt. relating to this contract made applicable from time to time.
23. Risk Clause: Director, ICAR-CTCRI reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause to be replied within a week and also has the right to award the contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from S.D. or pending bills or by rising a separate claim.
24. The Institute shall not be responsible for any mishap / injury, if any, to the personnel during the course of the work.
25. Any loss/damage of property etc. caused due to negligence or otherwise have to be compensated by the contractor.

ANNEXURE-III

DETAILS OF THE MINIMUM 3 YEARS EXPERIENCE/WORK DONE

| Sl No. | Name of the Dept./ Organization & Name of contact person with Phone No. | Period | | No. of staff deployed | Remarks |
|--------|---|--------|----|-----------------------|---------|
| | | From | To | | |
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(Authorized Signatory)

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of terms and conditions of tender.

Tender Reference No :

Name of tender/work _____

Dear Sir,

1. I/We have downloaded/obtained the tender documents for the above mentioned Tender/work from the web site(s) namely:

As per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I/We read the entire terms and conditions of the tender documents from Page No ____ to ____ (including all documents like Annexure(s), Schedules(s) etc..) which form part of the contract agreement and I/we shall abide hereby the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from the time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.

5. I/We do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.

6. I/We certify that all information furnished by the our Firm is true and correct and in the event the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,
(Signature of the Bidder, with Official Seal)